

Assessment Criteria/Guidance for LBF2 Extension

Your project must ...

Criteria/Principles	What we mean ...
<p>BE INCLUSIVE</p> <p>BE ACCESSIBLE & OPEN FOR WIDER COMMUNITY USE</p>	<p>Give everyone in your local community the opportunity to participate</p> <p>Available and easy for any members of your local community to access/join in with</p> <p>A community may be geographical e.g. your town or village, a group of people with a particular characteristic in common e.g. children & young people or people with a disability or a community of interest</p>
MAKE A DIFFERENCE (Impact/Benefit)	<p>What will be achieved through your project (what will the outcome be)? e.g. increased project membership, more people will learn a new skill, drop-in sessions will increase etc</p> <p>How will your project have an impact on group users and the wider community e.g. increased aspirations, develop community ownership, change of local policy, individuals become project volunteers etc</p>
BE DELIVERABLE (Capacity)	<p>Is your project practical?</p> <p>Can your project be delivered within the costings you provide? (You must supply evidence of how you have costed your project)</p> <p>What knowledge and expertise does your community group have to deliver the project?</p>
HAVE THE APPROPRIATE PERMISSIONS (Buildings/Land)	<p>What have you done to obtain the relevant permissions to make changes to buildings? i.e. do you have/do you require planning permission or a building warrant ?</p> <p>What have you done to obtain the landowner's written permission to site your equipment or hold your event on their land?</p> <p>If your activity requires leasehold of land or building, have you secured on submission of your application ?</p>
BE SUSTAINABLE (Future proofing)	How will your project be able to carry on in the future, or is it a one off project?
ARE OTHER FUNDING REQUIREMENTS IN PLACE	You will not be able to apply for other SBC

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	community funding or grants to deliver this project – if you require other funds these will need to be sought and included in your application
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Clarity on what LBF2 **will not fund**:

- Trips abroad
- Activities which only benefit individuals
- Organisations who aim to make a profit
- Political or religious activities
- Any retrospective costs already incurred by the applicant
- Projects that disadvantage any groups or individuals in the community
- Public sector provision that is required by statute (law)
- Payments towards areas generally understood to be the responsibility of statutory authorities, including schools, i.e. projects that take place in school, during school hours and/or only for the benefit of the pupils will not be considered. PTAs/Parent Councils can apply, but must evidence the project has genuine wider community benefit outwith the school
- Projects not aligned to Council and/or Community Planning Partnership policies, strategies and priorities
- Applications from groups based outwith the Scottish Borders

Staffing/Salary/Consultancy – including covering the costs of external trainers

A maximum of 50% of your application costs can be used for staffing/salary/consultants/external trainers, but cannot be used to fund core staffing activity/time.

Please get in touch with us before you submit your application if you have any queries, or are not sure what we mean.